

Self-Assessment Report (SAR)

Overview

Assessment is a systematic process of gathering, reviewing and using important quantitative and qualitative data and information from multiple and diverse sources about educational programs, for the purpose of improving student learning, and evaluating whether academic and learning standards are being met. The process culminates when assessment results are used to improve student learning. A successful assessment program includes the following:

- Purpose identification
- Outcomes identification
- Measurements and evaluation design
- Data collection
- Analysis and evaluation
- Decision-making regarding actions to be taken.

The purpose of this document is to outline the process of conducting self-assessment(SA) of academic programs. It is HEC that requires universities to conduct periodic self- assessment for its academic programs in order to improve them and ensure high academic standards. Self-assessment is an important tool for academic quality assurance and provides feedback for faculty and administration to initiate action plans for improvement.

Objectives

The objectives of self-assessment are to:

- Maintain and continuously enhance academic standards
- Enhance students' learning
- Verify that the existing programs meet their objectives and institutional goals
- Provide feedback for quality assurance of academic programs
- Prepare the academic program for review by discipline councils

Each academic program shall undergo a self-assessment (SA) every year (assessment cycle). The Quality Enhancement Cell (QEC) is responsible for planning, coordinating and following up on the self-assessment (SA) activities as depicted in flow chart.

